

CABINET**Tuesday, 1st December, 2015**

Present:-

Councillor Burrows (Chair)

Councillors	T Gilby	Councillors	Huckle
	T Murphy		Ludlow
	Blank		A Diouf
Non Voting Members	Bagley		Wall
	Hollingworth		

*Matters dealt with under the Delegation Scheme

106 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS RELATING TO ITEMS ON THE AGENDA

No declarations of interest were received.

107 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Brown, J Innes and Serjeant.

108 MINUTES**RESOLVED –**

That the minutes of the meeting of Cabinet held on 17 November, 2015 be approved as a correct record and signed by the Chair.

109 FORWARD PLAN

The Forward Plan for the four month period 1 December, 2015 to 31 March, 2016 was reported for information.

*** RESOLVED –**

That the Forward Plan be noted.

110 **DELEGATION REPORT**

Decisions taken by Cabinet Members during November were reported.

*** RESOLVED –**

That the Delegation Report be noted.

111 **GENERAL FUND REVENUE AND CAPITAL BUDGET MONITORING REPORT AND UPDATED MEDIUM TERM FINANCIAL FORECAST – SECOND QUARTER 2015/16**

The Chief Finance Officer submitted a report outlining the budget position at the end of the second quarter, covering General Fund Revenue account, the General Fund Capital account, the Housing Revenue account as well as the Housing Capital Programme. The report outlined projected deficits in 2015/16 and 2016/17, and 2017/18.

A number of measures were proposed to tackle the possible deficits in the short and medium-term, including vacancy control and a moratorium on non-essential expenditure. It was noted that the current years' deficit could be reduced by tight budgetary control throughout the remainder of the year, and that any residual deficit could be met from reserves. The Chief Finance Officer noted however that the use of reserves was not a sustainable solution and that the focus should be on providing longer term solutions. It was also noted that attention should to be maintained on the medium term where the scale of the forecast deficits was such that some significant budgetary savings would need to be considered and implemented.

***RESOLVED -**

1. That the council's financial performance in the first half of the financial year and the revised medium term forecast be noted.
2. That the changes to the General Fund Capital Programme be supported and referred to Full Council for approval.
3. That the proposed new use of reserves be supported and referred to full Council for approval.
4. That the changes to the Housing Revenue Budget are noted.

REASON FOR DECISIONS:

To monitor the Council's finances.

112 GREAT PLACE: GREAT SERVICE UPDATE

The Executive Director, James Drury and the Business Transformation Manager attended to provide Cabinet members with an update on, and to present the November 2015 business case for the Great Place, Great Service transformation programme.

The GPGS programme was launched in December 2013 and it had been agreed in early 2015 that it should be reviewed to ensure its on-going viability, as well as to ensure that it continued to focus on the areas which were currently of greatest benefit to the council and its priorities. A comprehensive review had been conducted of the entire programme during 2015, and the results of this review were presented to members in the reviewed GPGS business case

The Executive Director noted that the GPGS programme needed to be supported by solid foundations in order to produce better outcomes, which would inform and support the changes or investments that may be required with the Council. This included the development of an Operating Model that would guide the way the Council works including support for decision making and the Council's vision and values.

The Business Transformation Manager advised Cabinet members that as GPGS was a fast moving transformation programme it often required decisions to be taken at various levels in a timely manner. These decisions could relate to areas of spend, be strategic or operational. In order to facilitate such effective decision making the Business Transformation Manager outlined a proposed scheme of delegations from Full Council to both Cabinet and named officers that would be submitted to Full Council on 16 December, 2015 for approval.

***RESOLVED -**

1. That the revised Great Place, Great Service (GPGS) business case be supported and referred to Full Council for approval.

2. That authority be delegated to the GPGS board to monitor the implementation of the GPGS project, as per the agreed project plan and cost model.
3. That the proposals to delegate decision making authority to Cabinet and named officers, as detailed in section 5 of the report, to ensure that the GPGS programme is delivered in an informed and timely manner be supported and referred to Full Council for approval.

REASONS FOR DECISIONS

To enable the council to deliver a transformational programme which:

- Improves services to customer and residents
- ensures Value for Money
- delivers financial efficiencies
- transforms and modernises the council
- supports staff and members to deliver effective change
- manages benefit realisation
- is flexible and agile to grasp future opportunities

113 REVIEW OF STATEMENT OF LICENSING POLICY

The Licensing Assistant presented a report to inform members on the production of the Council's revised Statement of Licensing Policy in advance of the Statement being submitted to Full Council in December, 2015 for approval. In accordance with the Licensing Act 2003 the Statement of Licensing Policy needs to be published every five years, with the reviewed statement scheduled for publication on 7 January, 2016.

The main changes to the statement had been made as a consequence of amendments to the Licensing Act 2003. Licensable activities such as certain types of regulated entertainment had been deregulated to allow licensees to hold events on their premises without the requirement of a Premises Licence or Temporary Event Notice. Other changes to make it easier and cheaper for licensees to apply for licences or changes to their existing licence, including Minor Variations, and Late Temporary Event Notices had also been incorporated in the revised statement. The

statement wording and presentation of the revised statement had also been amended to make it clearer and easier to understand.

It was also recommended that in order to facilitate streamlined decision making, that in future the reviewed statement should be presented directly to Full Council after consideration and support by the cabinet member for Health and Wellbeing and by the Licensing Committee.

***RESOLVED –**

1. That the revised Statement of Licensing Policy be supported and referred to Full Council for approval.
2. That in future the Statement of Licensing Policy shall be referred straight to Full Council after being considered and supported by the Licensing Committee.

REASONS FOR DECISIONS

In order that the revised Statement of Licensing Policy be presented to Full Council for approval to enable publication on 7 January, 2016.